THE SOCIALIST REPUBLIC OF VIETNAM Independence - Freedom - Happiness



REGULATIONS ON OPERATION OF THE BOARD OF THE SUPERVISORS

CONSTRUCTION MATERIAL & INTERIOR DECORATION JOINT STOCK COMPANY

(Enacted according to the Resolution of the 2025 Annual General Meeting of Shareholders Construction Material & Interior Decoration Joint Stock Company)

Ho Chi Minh City, April 25, 2025

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Chapter I

GENERAL PROVISIONS

Article 1. Governing scope and applicable entities

- 1. Governing scope: The Regulations on Operation of The members of The Board of the Supervisors provide for the organizational structure, operating principles, requirements, rights and obligations of the Board of the Supervisors and its members prescribed by the Law on Enterprises, the Company's Charter and relevant regulations.
- **2.** Applicable entities: The members of The Board of the Supervisors.

Article 2. Operating principles

The members of The Board of the Supervisors shall work on the collective principle. The members of The Board of the Supervisors shall be personally responsible for the performance of his/her own tasks and be jointly responsible to the General Meeting of Shareholders and the law for the tasks and decision of The members of The Board of the Supervisors.

Article 3. Definitions and Terminology

- 1. In this Regulation, the terms below are construed as follows:
- a. "Charter capital" means the total face value of shares that have been sold or subscribed upon establishment of the Company as prescribed in Article 6 of the Charter of Construction Material & Interior Decoration Joint Stock Company;
- b. "The Law on Enterprises" means The Law on Enterprises No. 59/2020/QH14 was passed by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020, and amended and supplemented by Law No. 03/2022/QH15 on January 11, 2022;
- c. "Law on Securities" means The Law on Enterprises No. 59/2020/QH14 was passed by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020, and amended and supplemented by Law No. 03/2022/QH15 on January 11, 2022;
- d. "Executives" include the General Director, Deputy General Director, chief accountant appointed by the Board of Directors;
- e. "Managers" refers to the Chairman of the Board of Directors, the members of the Board of Directors, the General Director As appointed by the General Meeting of Shareholders or the Board of Directors;
- f. "Related persons" refers to organizations and individuals defined in Clause 46 Article 4 of the Law on Securities:
- g. "Shareholder" means an individual or organization that owns at least one share of the Company;

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- h. The members of The Board of the Supervisors is the controllers;
- 2. The references in this Charter also include their amendments or replacements.
- 3. The titles of Sections and Articles of this Charter are meant to facilitate readers and do not affect the contents of this Charter.

Chapter II

THE MEMBERS OF THE BOARD OF THE SUPERVISORS

Article 4. Rights, obligations and responsibilities of The members of The Board of the Supervisors

- 1. Comply with regulations of law, the Company's Charter, resolutions of the General Meeting of Shareholders and professional ethics in performance of their duties.
- 2. Perform their rights and obligations in an honest and prudent manner for the best and lawful interests of the Company.
- 3. Be loyal to the interests of the Company and shareholders; Do not abuse power, position or use information, secrets, business opportunities and other assets of the Company for personal gain or serving the interests of any other organization or individual.
- 4. Other obligations prescribed by the Law on Enterprises and the Company's Charter; including the right to be provided with information and documents about company's operation. Board members, the General Director and other executives of the enterprise shall fully and promptly provide information as requested by supervisory board;
- 5. In case violations against regulations of Clauses 1, 2, 3 and 4 of this Article cause damage to the Company or other persons, the members of The Board of the Supervisors shall personally or jointly pay compensation for such damage. The income and benefits earned by The members of The Board of the Supervisors from these violations shall be returned to the Company.
- 6. In case a members of The Board of the Supervisors is found to be violating his rights and obligations, a written notice shall be sent to The Board of the Supervisors requesting the violator to stop committing the violations and take remedial measures.

Article 5. Term of office and quantity of members of The Board of the Supervisors

- 1. The Board of the Supervisors of a public company has 03 members. The term of office of members of The Board of the Supervisors shall not exceed 05 years without term limit.
- 2. The members of The Board of the Supervisors are not necessarily shareholders of

the Company.

- 3. More than half of The members of The Board of the Supervisors must be residents of Vietnam.
- 4. In case the term of office of all members of The Board of the Supervisors end before new members are elected, the existing members shall keep performing their rights and obligations until new members are elected and take over their tasks.

Article 6. Criteria and qualification of The members of The Board of the Supervisors

- 1. A members of The Board of the Supervisors must have the following criteria and qualification:
 - a. He/she is not any of the persons specified in Clause 2 Article 17 of the Law on Enterprises;
 - b. He/she is trained in economics, finance, accounting, audit, law, business administration or another major that is relevant to the enterprise's operation;
 - c. He/she is not a relative of the board members, the General Director or any other managers;
 - d. He/she is not an manager, not necessarily a shareholder or employee of the Company;
 - e. He/she does not work in the Company's accounting or finance department;
 - f. He/she is not a member of employee of the accredited audit organization that is auditing the Company's financial statements over the last 03 years;
- 2. In addition to the criteria and qualification mentioned in Clause 1 of this Article, the members of The Board of the Supervisors must also meet all the conditions set forth in Clause 2 of Article 169 of the Enterprise Law.

Article 7. The head of The Board of the Supervisors

- 1. The head of The Board of the Supervisors shall have a bachelor's degree or higher in economics, finance, accounting, audit, law, business administration or another major that is relevant to the enterprise's operation.
- 2. The head of The Board of the Supervisors shall be elected by The members of The Board of the Supervisors among its members; the election, dismissal and discharge of the Chief Controller shall be carried out under the majority rule.
- 3. Rights and obligations of The head of The Board of the Supervisors shall be specified in the Company's Charter.

Article 8. Candidacy and nomination of members of the The Board of the Supervisors

1. The shareholder or group of shareholders that holds at least 10 % of the total ordinary shares is entitled to nominate candidates to the The Board of the

Supervisors. Shareholders or groups of shareholders holding 10% to less than 30% of the total number of voting shares may nominate a maximum of one (01) candidate; from 30% to less than 50% may nominate a maximum of two (02) candidates; from 50% or more may nominate a maximum of three (03) candidates. Nomination and self-nomination of members to The Board of the Supervisors is specified in detail in Clause 1, Article 70 of the administration regulations.

- 2. In case the number of candidates for The Board of the Supervisors through nomination and self-nomination according to Clause 5, Article 115 of the Law on Enterprises is not enough, the incumbent The Board of the Supervisors shall nominate additional candidates in accordance with the Company's Charter, the administration regulations and the Operating Regulations of the The Board of the Supervisors. The nomination of additional candidates by the incumbent The Board of the Supervisors must be clearly announced before the General Meeting of Shareholders votes to elect members of The Board of the Supervisors according to the provisions of law.
- 3. In case the number of candidates nominated by the incumbent The Board of the Supervisors is still insufficient as prescribed in Clause 2 of this Article, The Board of the Supervisors shall announce the fact that the number of candidates for The Board of the Supervisors is insufficient as prescribed no later than five (05) days before the opening date of the General Meeting of Shareholders. The incumbent The Board of the Supervisors shall organize for other shareholders to nominate in accordance with the provisions of the Company Charter, administration regulations and operating regulations of the The Board of the Supervisors. The fact that the incumbent The Board of the Supervisors shall organize for other shareholders to nominate additional candidates must be clearly announced before the General Meeting of Shareholders starts to vote for members of The Board of the Supervisors as prescribed by law.

Article 9. Method for election, dismissal and discharge of members of the Board of the Supervisors

- 1. The election, dismissal and discharge of members of The Board of the Supervisors shall be carried out by the General Meeting of Shareholders.
- 2. The voting on members of The Board of the Supervisors must be carried out by cumulative voting, whereby each shareholder has a total number of votes corresponding to the total number of shares owned multiplied by the number of elected members of The Board of the Supervisors and shareholders have the right to accumulate all or part of their total votes for one or several candidates. Elected members of The Board of the Supervisors shall be chosen according to number of votes received in descending order until the minimum number specified in the Company's Charter is reached. In case there are two (02) or more candidates for the last member of the Board of Directors receive the same number of votes, they will

- undergo another voting or be selected according to the voting regulations of the Company's Charter.
- 3. If the number of candidates is less than or equal to the number of members of The Board of the Supervisors to be elected, the election of members of The Board of the Supervisors can be carried out by cumulative voting as prescribed in Clause 3, Article 148 of the Law on Enterprises or by voting (approval, disapproval, no opinion). The percentage of votes passed by the voting method is carried out according to Clause 2, Article 21 of the Company Charter.

Article 10. Cases of dismissal, discharge of members of the Board of the Supervisors

- 1. A member of The Board of the Supervisors will be dismissed by the General Meeting of Shareholders in the following cases:
 - a. He/she no longer fully satisfies the requirements specified in Article 169 of the Law on Enterprises;
 - b. He/she hands in resignation letter which is accepted;
 - c. Other cases as prescribed by law and the Company Charter.
- 2. Members of The Board of the Supervisors shall still exercise all rights and obligations until the General Meeting of Shareholders approves the dismissal of the members of the The Board of the Supervisors, except for the right to attend and vote at meetings of The Board of the Supervisors and the right to receive remuneration of members of The Board of the Supervisors immediately when the Company receives notice of the following cases:
 - a. Members of The Board of the Supervisors have limited civil capacity, have lost civil capacity or have difficulty in perception and behavior control.
 - b. Members of The Board of the Supervisors are being prosecuted for criminal liability, detained, serving a prison sentence, serving an administrative penalty at a compulsory drug rehabilitation facility, a compulsory education facility, or are prohibited by the Court from holding a position, practicing a profession, or doing certain work.
 - c. The Board of the Supervisors shall decide to accept the resignation/resignation of The Board of the Supervisors member, in accordance with the provisions of Article 9 of the Board of Directors' Operating Regulations.
- 1. A member of The Board of the Supervisors will be discharged by the General Meeting of Shareholders in the following cases:
 - a. He/she fails to full fill the assigned tasks and duties;
 - b. He/she fails to perform his/her rights and obligations for 06 consecutive

months, except in force majeure events;

- c. He/she commits multiple or serious violations against obligations of members of The Board of the Supervisors prescribed by the Law on Enterprises and the Company's Charter;
- d. Other cases specified in the resolution of the General Meeting of Shareholders.

Article 11. Announcement of election, dismissal and discharge of members of the The Board of the Supervisors

- 1. After candidates for members of The Board of the Supervisors have been nominated according to Clause 1, Article 70 of the administration regulations, the Company shall publish information about these candidates at least 10 days before the opening date of the General Meeting of Shareholders on the Company's website for the shareholders to study their profiles before voting. Each candidate shall prepare a written declaration that information about him/her is correct and to perform his/her duties in an honest and prudent manner for the best interests of the Company if he/she is given the position of member of the Board of Directors. Information about candidates includes:
 - a. Full name, date of birth;
 - b. Qualifications;
 - c. Working experience;
 - d. Other managerial positions;
 - e. Interests relevant to the Company and the Company's related parties;
 - f. Other information (if any) specified in the Company's Charter;
 - g. The Company shall disclose information about the companies in which the candidates are holding managerial positions and their interests in these companies (if any).
- 2. The results of election, dismissal and discharge of members of The Board of the Supervisors shall be announced in accordance with regulations on information disclosure.

Chapter III

THE SUPERVISION BOARD

Article 12. Rights, obligations and responsibilities of The Board of the Supervisors

- 1. Supervise the Board of Directors, General Director managing and operating the Company.
- 2. Inspect the rationality, legitimacy, truthfulness and prudency in business operation

- and management; the systematization, uniformity and appropriateness of accounting, statistics production and preparation of financial statement.
- 3. Inspect the adequacy, legitimacy and truthfulness of income statements, annual and 6-month financial statements of the Company; assess management tasks performed by the Board of Directors; submit reports to the annual General Meeting of Shareholders. Review contracts and transactions with related persons within the authority to approve of the Board of Directors or the General Meeting of Shareholders; offer recommendations concerning these contracts and transactions.
- 4. Review, inspect, evaluate the effectiveness of the internal control, audit, risk management and early warning of the Company.
- 5. Examine accounting books, accounting records and other documents of the Company; management and operation of the Company where necessary or under the resolution of the General Meeting of Shareholders or at the request of the shareholder or group of shareholders specified in Clause 2 Article 115 of the Law on Enterprises.
- 6. Within 07 working days from the receipt of the request from the shareholder or group of shareholders specified in Clause 2 Article 115 of the Law on Enterprises, The Board of the Supervisors shall carry out an inspection. Within 15 days from the end of the inspection, The Board of the Supervisors shall submit an inspection report to the Board of Directors and the requesting shareholder or group of shareholders. The inspection by The Board of the Supervisors must not affect the normal operation of the Board of Directors and the Company's business operation.
- 7. The Board of the Supervisors is responsible for receiving requests to look up books and records of common shareholders as prescribed in Clause 1, Article 45 of the Company's Charter and implementing requests to provide information as requested to the Board of Directors, General Director or other managers. The process of requesting information is prescribed in The administration regulations. The person provided with information is responsible for keeping the information provided confidential and using it for the right purpose for the assigned work.
- 8. Propose changes and improvements to the organizational structure, supervision and administration mechanism to the Board of Directors or the General Meeting of Shareholders.
- 9. Whenever a member of the Board of Directors, the General Director is found to be violating Article 165 of the Law on Enterprises, promptly send a notice to the Board of Directors requesting the violator to stop the violation and take remedial measures.
- 10. Participate and discuss in meetings of the General Meeting of Shareholders, the Board of Directors and other meetings of the Company.
- 11. Employ independent counselors and internal audits of the Company to serve the

performance of their tasks.

- 12. The Board of the Supervisors may consult with the Board of Directors before submitting its reports, verdicts and proposals to the General Meeting of Shareholders.
- 13. Inspect specific issues relevant to the Company management and administration at the request of the shareholders.
- 14. Request the Board of Directors to convene an extraordinary General Meeting of Shareholders.
- 15. Convene the General Meeting of Shareholders instead of the Board of Directors within 30 days if the Board of Directors fails to do it as prescribed in Clause 3 Article 140 of the Law on Enterprises.
- 16. Request the President of the Board of Directors to convene meeting of the Board of Directors.
- 17. Examine, extract, copy all or part of the list of related persons and interests prescribed in Clause 1 and Clause 2 Article 164 of the Law on Enterprises. The process of requesting information is prescribed in The administration regulations.
- 18. Submit and request the General Meeting of Shareholders to approve the list of accredited audit organizations, which will audit the Company's financial statements; accredited audit organization shall also audit the Company's operation where necessary.
- 19. Take responsibility to the shareholders for the supervision tasks performed by the The Board of the Supervisors.
- 20. Supervise the Company's finance, lawfulness of operation of members of the Board of Directors, the General Director and other managers.
- 21. Cooperate with the Board of Directors, the General Director and shareholders.
- 22. Send a written notice to the Board of Directors within 48 hours after discovery of violations against the law or the Company's Charter by a member of the Board of Directors, General Director/Director or another executive of the Company, and request the violator to stop committing the violations and take remedial measures.
- 23.. Formulate the Regulations on Operation of The Board of the Supervisors and submit them to the General Meeting of Shareholders for ratification.
- 24.. Witness the vote counting by the Board of Directors and issue a vote counting record if requested by the Board of Directors in case of questionnaire survey for ratification of the General Meeting of Shareholders' resolution.
- 25. The Chief Controller shall preside over the election of the chair of the General Meeting of Shareholders in case the President is absent or temporarily unable to

- work while the remaining members of the Board of Directors cannot elect a chair. In this case, the person who receives the most votes shall chair the meeting.
- 26. Perform other rights and obligations prescribed by the Law on Enterprises, the Company's Charter and the resolution of the General Meeting of Shareholders.

Article 13. Rights to be provided with information of the The Board of the Supervisors

- 1. Documents and information shall be sent to members of The Board of the Supervisors at the same time and using the same method as those applied to members of the Board of Directors, including:
 - a. Meeting invitations, questionnaires for members of the Board of Directors and enclosed documents;
 - b. The resolutions, decisions and minutes of the General Meeting of Shareholders and meetings of the Board of Directors;
 - c. Reports submitted by the General Director to The Board of the Supervisors or other documents issued by the Company.
- 2. Members of The Board of the Supervisors are entitled to access the Company's documents retained at its headquarters, branches and other locations related to the performance of the assigned duties of The Board of the Supervisors members if approved by the The Board of the Supervisors, and this information is not within the scope of the company's business secrets. The person provided with the information is responsible for keeping the information provided confidential and using it for the right purpose for the assigned work; enter the working locations of the Company's managers and employees during office hours. The process for requesting information is specified in The administration regulations.
- 3. The Board of Directors, its members, the General Director and other managers shall provide accurate, adequate and timely information and documents about the Company's management and operation at the request of The Board of the Supervisors or its members. The order and procedures for requesting and providing information are specified in The administration regulations.

Article 14. Responsibility of The Board of the Supervisors to convene extraordinary General Meeting of Shareholders

- 1. The Board of the Supervisors shall convene the General Meeting of Shareholders instead of the Board of Directors within 30 days if the Board of Directors fails to convene the General Meeting of Shareholders in the following cases:
 - a. The number of members of The Board of the Supervisors drops below the minimum number prescribed by law;
 - b. It is requested by the shareholder or group of shareholders prescribed in

Clause 2 Article 115 of the Law on Enterprises; The request to convene a meeting of the General Meeting of Shareholders must be made in writing, clearly stating the reason and purpose of the meeting, with sufficient signatures of the relevant shareholders, or the request must be made in multiple copies and must include sufficient signatures of the relevant shareholders;

- c. An extraordinary General Meeting of Shareholders is requested by The Board of the Supervisors but not convened by the Board of Directors, unless otherwise provided in the Company Charter.
- 2. In case The Board of the Supervisors does not convene the General Meeting of Shareholders as per regulations, The Board of the Supervisors shall pay damage incurred by the Company.
- 3. The costs of convening and conducting the General Meeting of Shareholders as prescribed Clause 1 of this Article shall be reimbursed by the Company.

Chapter IV

MEETINGS OF THE THE BOARD OF THE SUPERVISORS

Article 15. Meeting of the The Board of the Supervisors

- 1. The Board of the Supervisors shall have at least 02 meetings per year. Each meeting must be participated in by at least two thirds (2/3) of its members.
- 2. The Board of the Supervisors is entitled to request members of the Board of Directors, General Director and representatives of the accredited audit organization to participate in its meetings and clarify raised issues.

Article 16. Minutes of meetings of the The Board of the Supervisors

Minutes of these meetings must be detailed, bear the signatures of the minute taker and participating members. All minutes of meetings of The Board of the Supervisors must be retained in order to attribute responsibility of each member.

Chapter V

REPORTING AND DISCLOSURE OF INTERETS

Article 17. Submission of annual reports

Reports to be submitted by The Board of the Supervisors at annual General Meeting of Shareholders include:

1. Reports on the Company's business performance, performance of the Board of Directors, the General Director, which shall be submitted to the annual General Meeting of Shareholders for approval.

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- 2. The self-assessment report on performance of The Board of the Supervisors and its members.
- 3. Remunerations, operating costs and other benefits of The Board of the Supervisors and each of its members.
- 4. Summaries of meetings of the The Board of the Supervisors, verdicts and proposals of the The Board of the Supervisors; result of supervision of the Company's operation and finance.
- 5. Assessment reports on transactions between the Company, subsidiary companies and other companies over 50% charter capital of which is held by the public company with members of the Board of Directors, the General Director and their related persons; transactions between the Company with companies whose founders or managers are members of the Board of Directors over the last 03 years from the transaction date.
- 6. Result of supervision of the Board of Directors, the General Director/Director and other executives.
- 7. Evaluation of cooperation between the The Board of the Supervisors, the Board of Directors, the General Director and shareholders.
- 8. Submit and request the General Meeting of Shareholders to approve the list of accredited audit organizations, which will audit the Company's financial statements; accredited audit organization shall also audit the Company's operation where necessary.

Article 18. Salaries and other benefits

The salaries, remunerations, bonuses and other benefits of members of The Board of the Supervisors shall comply with the regulations below:

- 1. Members of The Board of the Supervisors shall receive salaries, remunerations, bonuses and other benefits under the decision of the General Meeting of Shareholders. the General Meeting of Shareholders shall decide the salaries, remunerations, bonuses and other benefits and annual budget of the The Board of the Supervisors.
- 2. Members of The Board of the Supervisors shall the reasonable costs of accommodation, travel and independent counseling services reimbursed. The total costs must not exceed the annual budget of The Board of the Supervisors which has been approved by the General Meeting of Shareholders, unless otherwise decided by the General Meeting of Shareholders.
- 3. Salaries and operating costs of The Board of the Supervisors shall be recorded as the Company's operating costs in accordance with regulations of law on corporate income tax, presented in a separate section of the Company's annual financial

statement.

Article 19. Disclosure of related interests

- 1. Members of The Board of the Supervisors shall declare their related interests, including:
 - a. Names, enterprise ID numbers, headquarters addresses, business lines of enterprises which they own or in which they have stakes or shares; their holdings and time of holdings or ownership;
 - b. Names, enterprise ID numbers, headquarters addresses, business lines of enterprises they and their related persons jointly or separately own or hold stakes or shares that are worth more than 10% of charter capital.
- 2. The information mentioned in Clause 1 of this Article shall be declared within seven (07) working days from the occurrence date of related interests; any revision shall be informed to the Company within seven (07) working days from its occurrence date.
- 3. Members of The Board of the Supervisors and their related persons may only use the information obtained from their positions to serve the interests of the Company.
- 4. Members of The Board of the Supervisors shall send written notices to the Board of Directors and The Board of the Supervisors of the transactions between the Company, subsidiary companies, companies over 50% of charter capital of which is held by the Company with related persons of members of The Board of the Supervisors as prescribed by law. The Company shall disclose information about the transactions that are approved by the General Meeting of Shareholders or the Board of Directors in accordance with regulations of the Law on Securities on information disclosure.
- 5. Members of The Board of the Supervisors and their related persons must not use or reveal internal information for carrying out relevant transactions.

Chapter VI

RELATIONSHIPS OF THE THE BOARD OF THE SUPERVISORS

Article 20. Relationship between members of the The Board of the Supervisors

Members of The Board of the Supervisors are independent from one another and shall cooperate in performance of common tasks to fulfill the responsibility, rights and obligations of The Board of the Supervisors as prescribed by law and the Company's Charter. The Chief Controller shall coordinate operation of The Board of the Supervisors but does not have the right to control its members.

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Article 21. Relationship with the Executive Board

The Board of the Supervisors is independent from the executive board of the Company and shall supervise operation of the executive board.

Article 22. Relationship with the Board of Directors

The Board of the Supervisors is independent from the Board of Directors and shall supervise operation of the Board of Directors.

Chapter VII

IMPLEMENTATION CLAUSES

Article 23. Effect

Operating Regulations of the Board of Supervisors of Construction Material & Interior Decoration Joint Stock Company - CMID include 7 chapters, 23 articles and take effect from the date of April 25, 2025.

ON BEHAFT OF THE BOARD OF SUPERVISORS

HEAD OF THE BOARD

Sign, write full name and seal)

VẬT LIỆU XÂY DỰNG

Nguyễn Văn Châu

TP. HỒ CHÍ MINH